



**SCOUTS CANADA**  
**CENTRAL ONTARIO ADMINISTRATIVE CENTRE**  
**Camping Department**

265 Yorkland Blvd (2<sup>nd</sup> Floor), Toronto, ON M2J 5C7  
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November 01, 2011

Dear Friend of Haliburton Scout Reserve:

Thank you for informing us that you are interested in working at the Scout Reserve this coming summer. Attached is a two-part application that needs to be completed and returned to us no later than December 31, 2011. **Please print clearly** on both sets of forms. Scouts Canada – Application for Short Term Employment (4 pages on white paper) and HSR Staff Application (2 pages on green paper). Both sets of forms must be completed and returned together to this office.

Interviews will be scheduled for the weekends of February 4<sup>th</sup> & 5<sup>th</sup> and February 11<sup>th</sup> & 12<sup>th</sup>, 2011. We will be contacting you in mid January to inform you about a possible interview date and time.

Since we are a water-based camp and the operation of small outboard motor boats requires a Pleasure Craft Operators Card, this will be a pre-requisite of employment. This certificate/card may be obtained after the interview process but you must successfully complete the course and pass the test prior to starting work at the camp. You are personally responsible to make arrangements to take this course. The following links will allow you to do the course on-line or you can attend one of the in class sessions also listed on the sites: <http://safetyafloat.ca/train.html> or <http://www.tc.gc.ca/BoatingSafety/menu.htm>.

**Please take note: Only applications received before December 31, 2011 will be considered.** (For your information the Scouts Canada Central Ontario Administrative Centre will be closed on December 23<sup>th</sup>, 2011 and will re open January 3, 2012.)

Thank you once again for your interest in working at HSR.

Sincerely,

Kevin Bell  
HSR Camp Director

# Staff Application for Haliburton Scout Reserve

(Scouts Canada Application for Short-Term Employment must accompany this form)

Please PRINT carefully. This form has been designed for the purpose of enabling us to effectively discuss your interest in Haliburton Scout Reserve. All information is pertinent, so please answer all questions. Interviews will be conducted on the February 4<sup>th</sup> & 11<sup>th</sup> weekends. You will be contacted for an interview if one is required. Return the completed form by December 31<sup>st</sup>, 2011 to:

Scouts Canada, GTC,  
Camping Department,  
265 Yorkland Blvd. (2nd Floor),  
Toronto, Ont. M2J 5C7

SURNAME \_\_\_\_\_ GIVEN NAME \_\_\_\_\_

LIST ANY PREVIOUS LEADERSHIP OR CAMP EXPERIENCE: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

STATE SWIMMING ABILITY/LEVEL: \_\_\_\_\_

DRIVER'S LICENSE:  YES  NO CLASS: \_\_\_\_\_

PLEASURE CRAFT (BOAT) OPERATORS CARD:  YES  NO (This is a prerequisite of  
employment. It must be obtained prior to camp starting)

ARE YOU PRESENTLY IN SCOUTING?  YES  NO

IF YES, POSITION: \_\_\_\_\_ GROUP \_\_\_\_\_

IF YES, THIS SECTION IS TO BE COMPLETED BY YOUR GROUP LEADER:

UNIT LEADER'S RECOMMENDATION: I recommend the applicant for consideration by the Camp  
Director. I have known this person for \_\_\_\_\_ years.

Leader's Name (Print): \_\_\_\_\_ Phone Number \_\_\_\_\_

Group \_\_\_\_\_

Leader's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

THIS SECTION IS TO BE COMPLETED ONLY IF APPLICANT IS UNDER 18 YEARS OF AGE

PARENTAL APPROVAL: I hereby approve my Son/Daughter's application for a camp staff position. I  
have reviewed the information on this form.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I WILL BE APPLYING FOR: (Choose A or B, according to your appropriate age group)

(A)  **STAFF-IN-TRAINING** (S.I.T. Programme is a non-paid work experience with staff members being 15 years of age as of July 1/12. If by July 1, 2012, you will be 15 years old, this is what you should be applying for.)

OR

(B)  **PAID STAFF**  
(Paid Staff positions are for those aged 16 and over as of July 1/12.)

I PREFER EMPLOYMENT IN:  
(Please number the boxes in order of preference.)

ADMINISTRATION

PROGRAMME

18 YEARS OF AGE & UP

Store

Waterfront

Trapper

Rifle Range (PAL Required)

Kitchen

Archery Range

Survival

S.I.T. Co-ordinator

Office

Rappelling/ Climbing Wall/ Low Ropes

Registered Nurse

Maintenance

Mountain Biking Instructor

Van Driver (Age 25)

Other \_\_\_\_\_

I hold the following qualifications:

NLS

Bronze Cross

Bronze Medallion

Expiry Date \_\_\_\_\_

Standard First Aid

Emergency First Aid

Wilderness First Aid

Expiry Date \_\_\_\_\_

PAL Expiry Date \_\_\_\_\_

ORCA Level \_\_\_\_\_ Expiry Date \_\_\_\_\_

OTHER QUALIFICATIONS (Please Attach List)

**EMPLOYMENT PERIOD IS FOR THE FULL SUMMER.**

All Staff must attend the full Weekend Training Orientation to be held May 4-6, 2012 at Woodland Trails.